



# Village of Chicago Ridge

## FREEDOM OF INFORMATION ACT (FOIA) REQUEST FORM

Submit your FOIA request to:

**Village/Fire Dep.:** Village of Chicago Ridge  
Attn: FOIA Officer  
10455 S Ridgeland Ave.  
Chicago Ridge, IL 60415  
**Phone:** (708) 425-7700  
**Fax:** (708) 425-9942  
**E-mail:** mtustanowski@chicagoridge.org  
jbisiules@chicagoridge.org

**Police Department:** Chicago Ridge Police Dep.  
Attn: FOIA Officer  
10425 S Ridgeland Ave.  
Chicago Ridge, IL 60415  
**Phone:** (708) 425-7831  
**Fax:** (708) 857-4460  
**E-mail:** records@chicagoridgepolice.org

<input type="checkbox"/> VH	<input type="checkbox"/> PD	<input type="checkbox"/> FD
Log # _____		
Received: _____		
Responded: _____		
<b>OFFICE USE ONLY</b>		

Name of Requester _____	Phone _____
Address _____	
E-Mail _____	Fax _____
Signature _____	Date _____

This is a request for information under the Illinois Freedom of Information Act, 5 ILCS 140/1, et seq. I request the following document or documents containing the following information:

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Please provide (choose one):

- Paper copies of documents     Electronic file (if available) **or**     Inspect documents in person

Respond via (choose one):

- E-mail     Mail     Fax **or**     Pick up @ Village Hall     Pick up @ Police Department

Purpose of your request:     Non-Commercial (5 business days)     Commercial (21 business days)

\*A "commercial purpose" is defined under the Act as the use of any part of a public record or records, or information derived from public records, in any form for sale, resale, or solicitation or advertisement for sales or services. **Please be advised that misrepresentation of the purpose of a Request is a violation of the Act.\***

I am willing to pay fees for this request up to a maximum of \$ \_\_\_\_\_. If more than this limit, inform me first.

**Black ink legal size copies – first 50 pages free & \$0.15 per page thereafter.**

**Actual cost applies to large format prints and/or PDF scans.**

**Additional charges apply for electronic media (eq. CD, DVD, Flash Drive) if not provided by requester.**

**PD Incident reports & FD Fire reports - free of charge / PD accident reports available at [buycrash.com](http://buycrash.com) (fee applies).**

<b>Office Use Only:</b> Request received by _____	Date ____/____/____
Responded via: <input type="checkbox"/> Mail <input type="checkbox"/> E-mail <input type="checkbox"/> Fax <input type="checkbox"/> Phone	Initials _____ Date ____/____/____